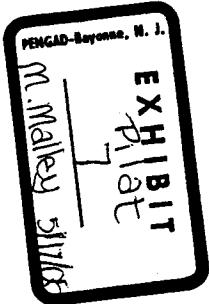


EXHIBIT 5

Pursuant to Local Rule 5.3(A), exhibits attached hereto have been redacted to protect the personal privacy of individuals, including dates of birth and social security numbers.



RIF GUIDED STAFFING/GROUP ELIMINATION FORM
FORM B
Refer to the RIF User's Guide for Instructions on Completing This Form

INSTRUCTIONS - Completed form is to be forwarded to Legal and the RIF Administrator for review. Guided Staffing: Complete ALL Information Fields. This form is to be completed by the selection manager to record all employees reviewed for the position(s). The form is to be used in conjunction with the appropriate methodology used to gather employee data which ultimately helps determine the selections. The major duties, functions and activities of all positions for which employees are considered should be described in the space provided below. As you review the employees' qualifications, based on your knowledge of the position requirements, you should determine which work experiences, including responsibilities, accomplishments, knowledge and skills are most important in performing the job. If you are uncertain as to the responsibilities, knowledge and skills required, consult the existing job description. Reasons should be recorded for every employee selected and not selected.

Group Elimination: Complete ONLY Gray Information Fields and Employee Name, SSN, Career Band, Former Company and Work City & State

HNBU: Follow all the instructions for either Guided Staffing or Group Elimination.	Anticipated Notification Date			Business Case Number			Selection Manager/Telephone Number				
<input checked="" type="checkbox"/> Guided Staffing			<input type="checkbox"/> Group Elimination			<input type="checkbox"/> HNBU			Claudia D'Amato 617-570-9318		
<input type="checkbox"/> Job Title (Guided Staffing Process Only)			<input type="checkbox"/> Team Leader			<input type="checkbox"/> Career Band 04			Henry Pillai 617-570-9600		

Specific Responsibilities of Position (Guided Staffing Process only)
 Manages the activities of associates responsible to prepare and track CLEC operations service orders. Must motivate and lead team to meet customer and corporate objectives. Must interface with customers to assure critical dates and customer satisfaction is achieved.

REQUIRED SKILLS (Guided Staffing Process only):
 Full understanding of CLEC Operations department. Knowledge of & experience with multi level team supervision. Understanding of Verizon guidelines, policies & Procedures and Labor requirements. Distinctive oral & written communication skills. Ability to build team spirit and to accomplish goals & objectives. Proficiency with SOP/UNISON, Livewire, Requestnet, DCAS/LSRM, Lotus Notes and other order entry systems.

DESIRED SKILLS (Guided Staffing Process only):
 Business office experience in either residence or business markets. Knowledge of Provisioning and maintenance systems.

Supporting Documentation Source (2 suggested): Resume Performance Information Personal Knowledge Information from former Supervisor(s) Interviews

AFFECTED EMPLOYEE INFORMATION

Employee Name	SSN	Career Band	Former Company (BA/GTE)	Work City and State	Supporting Documents Rec'd (Y/N)	Interview Date	Selected (Y/N)	Reason for Selection / Deselection
Adam Aliberti		04	BA	Boston, Mass.	Y	N/A	X	Exhibits all skills necessary for the Team Leader position. Meets all requirements.

Effective 07/01/01

Matthew Blais	04	BA	Boston, Mass	Y	N/A	Y	Exhibits all skills necessary for the Team Leader position. Meets all requirements.
Janeequa Burton	04	BA	Boston, Mass	Y	N/A	Y	Exhibits all skills necessary for Team Leader position. Meets all requirements.
Mallika Edmonds	04	BA	Boston, Mass	Y	N/A	Y	Exhibits all skills necessary for Team Leader position. Meets all requirements.
Jean Freeman	04	BA	Boston, Mass	Y	N/A	Y	Exhibits all skills necessary for Team Leader position. Meets all requirements.
Brenda Joy	04	BA	Boston, Mass	Y	N/A	Y	Exhibits all skills necessary for Team Leader position. Meets all requirements.
Luigi Leone	04	BA	Boston, Mass	Y	N/A	Y	Exhibits all skills necessary for Team Leader position. Meets all requirements.
Roy Peterson	04	BA	Boston, Mass	Y	N/A	Y	Exhibits all skills necessary for Team Leader position. Meets all requirements.
Patrick Podolske	04	BA	Boston, Mass	Y	N/A	Y	Exhibits all skills necessary for Team Leader position. Meets all requirements.
Susan Rober	04	BA	Boston, Mass	Y	N/A	Y	Exhibits all skills necessary for Team Leader position. Meets all requirements.
Charles Robinson	04	BA	Boston, Mass	Y	N/A	Y	Exhibits all skills necessary for Team Leader position. Meets all requirements.
Lisa M. Smith	04	BA	Boston, Mass	Y	N/A	Y	Exhibits all skills necessary for Team Leader position. Meets all requirements.

Redacted